



**TOWN OF UXBRIDGE
BOARD OF SELECTMEN**
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Jill R. Myers
Town Manager

MEMORANDUM

TO: Honorable Board of Selectmen

FROM: Jill R. Myers, Town Manager

DATE: September 7, 2006

SUBJECT: Town Manager's Report for the BOS Meeting of September 11, 2006
[Monthly Department Head Report for August is attached]

BOS Meeting Agenda for 9/11: Because of the start time of 8:30 p.m., some items that the Board may have expected to be heard on 9/11 have been postponed to 9/25, such as the COA appointments, inspectional fees increases and DPW permit review. The delay will not impact the Departments.

Bernat Mill: A meeting was held with members of Capron Corp relating to the redevelopment project. It was my first review of the project. They have coordinated with the Planning Board to sponsor a Fall Town Meeting article classifying it as a special land use district.

Waucantuck Development Review Committee Meeting: the Mill on West River Road. Staff conducted a development review with the applicant's engineer and we also invited the Army Corp of Engineers relating to dam safety. It was a productive discussion and comments provided to the applicant will assist the Planning Board in its review.

Board of Registrars: On 9/7, Attorney Goldberg provided a response to concerns raised by Registrar Boatman. I forwarded the Board her letter and the items were discussed in person by Attorney Goldberg at the BOR meeting on 9/7. Action items from the BOR meeting include the rejection of the absentee ballots received from Lydia Taft and new absentee ballots will be accompanied with a letter explaining the process for returning the ballots. Letters will also be sent to unenrolled voters who did not specify in writing which party ballot was requested. Attorney Goldberg noted that the purpose of the process is to enfranchise voters versus disenfranchising voters and every effort should be made to provide voters the opportunity to vote and preserve their rights.

Meeting with Finance Committee and BOS Chairpersons: I had a brief meeting with both Chairpersons present to generally discuss the FY08 budget preview process. The next FinComm meeting is 9/19.

Regional Animal Control Officer: Prior to my tenure, the Police Chief and Animal Control Officer had initiated discussions with the other Towns she services (Mendon and Douglas) to consider formalizing regional services. Chiefs and Municipal Managers from the towns have met and recommend investigating this option. We are reviewing the costs for services and how to formalize an agreement model similar to the shared Veteran's Agent; although the regional ACO is not specified by statute. It may require a Town Meeting vote to enter into an inter-municipal agreement. Our next meeting is 9/19.

Lavallee Land Purchase Update: We are awaiting an updated Purchase and Sale agreement from Mr. Lavallee's Attorney. Staff is continuing to work on the checklist provided by Town Counsel in preparation of the purchase.

Blanchard Project: The Blanchard Committee is moving forward with obtaining quotes from painting companies to complete the exterior rehabilitation of the building. They will be moving forward before cold weather sets in to be sure that the boards which are currently down to bare wood are primed and protected to prevent damage over the winter. We are unable to move forward until we have a formal, written response from OSHA which will outline the steps which need to be taken during the final phase of this painting project. In the mean time, the staging and rented genie lift have been returned to the rental companies to as not to incur additional costs to the Town. The next meeting of the Committee with the Architect is scheduled for 9/18 at 7pm.

Fall Town Meeting: We are continuing to receive warrant articles for the Fall Annual Town Meeting. On 9/11/06, I will be meeting with Larry Bombara, Floyd Forman, Joe Smith and Jenn Cederberg to review the process for Street Acceptances and layout hearings.

Audits: The FY05 audit is complete and the report has been distributed. The Auditors are scheduled to present the report to the BOS on 9/25. Work has begun on the FY06 audit.

FY07 Pot Hole Grant: We are seeking a "Pot Hole" grant from the DOE relating to increased Blackstone Valley Vocational School enrollment from Uxbridge relative to net school spending. Superintendent Fitzpatrick's office was very helpful. Additionally we are seeking \$8,000 in Sewer Relief grant funds.

Upper Town Hall: The modular panels are installed and work is being completed on the new network room and the HVAC system. It is anticipated that the Administration will begin the move the week of 9/11.

Crown and Eagle sidewalk and wall: Residents have expressed concern about the state of the sidewalk and may come before the BOS to seek remedy by requesting that the Town provide the repairs and lien each property owner in the complex. I have not fully reviewed the matter, but am told that former Town Manager had done extensive research.

Vacation: I will be out of the office from Wed. 9/13 returning in the afternoon on 9/18. I will be available by cell phone.